

OEIS 8TH Annual Scientific Meeting September 24-25, 2021

**Loews Portofino Bay Hotel
Orlando, Florida**

Please complete all sections of this application and submit to: admin@oisociety.org or mail to:

OEIS

Attn: Julie Patterson

Senior Manager of Meetings and Education

2800 West Higgins Road, Suite 440

Hoffman Estates, IL 60169

Payment of total commitment is due with application.

EXHIBIT SPACE AGREEMENT

Contact Person (*This person will receive all correspondence pertaining to the meeting*)

Title

Telephone

Fax Number

Email Address

Company Name

City/State/Postal Code/Country

Web Address

Exhibit Space (6'x30" Table Top Display) - \$5,000

Please see previous page for a full description of the table top display.

Exhibit Space (10' x 10' Exhibit Booth) - \$7,500

Please see previous page for a full description of the exhibit booth space.

Location Preferences (List Table Numbers)

Please note that the booth locations will be given on a first come, first served basis depending on when applications are received and space availability.

1st Choice _____

2nd Choice _____

3rd Choice _____

4th Choice _____

We would like to be near _____

We would not like to be near _____

OEIS will make every effort to honor your location requests. Preference of your assignment will be given in the order in which applications are received. **Full payment is due with the Application.**

Mobile App Listing

Please email a 50-word description to admin@oisociety.org following submission of your application. Descriptions will be included in the Mobile Application.

When emailing the description, please include the following:

1. "OEIS 8th Annual Meeting" in the subject line of your email.
2. Company Name
3. Mailing Address
4. Company Website Address
5. 50 Word Description

If your description is over 50 words, we reserve the right to edit your submission.

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PAYMENT METHOD	
<input type="checkbox"/>	Check Amount Enclosed: \$ _____ Date Sent: _____
<input type="checkbox"/>	Credit Card Number <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <small>*Payments made by credit card are subject to a 3% Fee.</small> Amount to be Charged: \$ _____ _____ Credit Card Number _____ Expiration Date Security Code _____ Name as it appears on the credit card _____ Cardholder's Signature We agree to abide by all rules and regulations set forth in the prospectus and this application (front and back). Acceptance of this application by show management constitutes a contract. _____ Authorized Signature _____ Print Name _____ Title

FOR OEIS USE ONLY	
Date Received:	_____
Total Amount Due: \$	_____
Amount Received: \$	_____
Accepted By:	_____
Space Assignment:	_____
Date Assigned:	_____
New Space Assignment:	_____
Date Assigned:	_____

The Outpatient Endovascular and Interventional Society, and its authorized representatives are hereinafter referred to as "Show Management."

1.PAYMENT AND REFUNDS. Applications must be accompanied with the total table top display or exhibit booth fee. Applications received without such payment will be processed but space assignments will not be made. If Show Management receives a written request for cancellation or downgrade of space on or before August 1, 2021, the exhibitor will be liable for a 20% processing/administrative fee based upon the total table top display fee or exhibit booth fee paid. For cancellations or downgrades received after August 1, 2021, no refunds will be issued. It is expressly agreed by the exhibitor that in the event they fail to pay the space rental at the times specified, or fail to comply with any other provisions contained in these rules and regulations concerning the use of exhibit space, Show Management shall have the right to reassign the booth location shown on the face of the contract or to take possession of said space and lease same, or any part thereof, to such parties and upon such terms and conditions as it may deem proper. In the event of a default by the exhibitor, as set forth in the previous sentence, the exhibitor shall forfeit as liquidated damages, the amount paid for the exhibit space reservation, regardless of whether or not Show Management enters into a further lease for the space involved.

2.SPAC RENTAL AND ASSIGNMENT OF LOCATION. Whenever possible, space assignments will be made by Show Management in keeping with the preferences as to location requested by the exhibitor. SHOW MANAGEMENT, HOWEVER, RESERVES THE RIGHT TO MAKE THE FINAL DETERMINATION OF ALL SPACE ASSIGNMENTS IN THE BEST INTERESTS OF THE MEETING.

3.USE OF SPACE, SUBLETTING OF SPACE. No exhibitor shall assign, sublet, or share the space allotted with another business or firm unless approval has been obtained in writing from Show Management. Exhibitors are not permitted to feature names or advertisements of non-exhibiting manufacturers, distributors or agents in the exhibitor's display, parent or subsidiary companies excepted. Exhibitors must show only goods manufactured or dealt by them in the regular course of business. Should an article of non-exhibiting firm be required for operation or demonstration in an exhibitor's display, identification of such article shall be limited to the usual and regular nameplate, imprint or trademark under which same is sold in the general course of business. No firm or organization not assigned exhibit space will be permitted to solicit business within the Exhibit Areas.

4.EXHIBITORS AUTHORIZED REPRESENTATIVE. Each exhibitor must name one person to be his representative in connection with installation, operation and removal of the firm's exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary and for which the exhibitor shall be responsible. The exhibitor shall assume responsibility for such Representative being in attendance throughout all exposition periods; and this representative shall be responsible for keeping the exhibit neat, manned and orderly at all times. For their own safety and protection, children sixteen (16) years of age and under will not be admitted to the exhibit halls at any time.

5.INSTALLATION AND REMOVAL. Show Management reserves the right to fix the time for the installation of a booth prior to the Show opening and for its removal after the conclusion of the Show. Installation of all exhibits must be fully completed by the opening time of the exposition. Any space not claimed and occupied three hours prior to opening, may be resold or reassigned without refund. No exhibitor will be allowed to dismantle or re-pack any part of his/her exhibit until after the closing of the Show.

6.ARRANGEMENT OF EXHIBITS. Each exhibitor is provided in Official Exhibitor Kit. The Exhibitor Kit describes the type and arrangement of exhibit space and the standard equipment provided by Show Management for booth construction. All booth space must be arranged and constructed in accordance with the guidelines, provisions and limitations contained in the Exhibitor Kit (which can be found on the OEIS website www.oeisociety.org) If, in the sole opinion of Show Management, any exhibit fails to conform to the Exhibitor Kit guidelines, or the provisions set forth herein, such exhibit will be prohibited from functioning at any time during the exposition

7.EXHIBITS & PUBLIC POLICY. Each exhibitor is charged with knowledge of all laws, ordinances and regulations pertaining to health, fire prevention and public safety, while participating in this

meeting. Compliance with such laws is mandatory for all exhibitors and the sole responsibility is that of the exhibitor Show Management and service contractors have no responsibility pertaining to the compliance with laws as to public policy as far as individual exhibitor's space, materials and operation is concerned. Should an exhibitor have any questions as to the application of such laws, ordinances and regulations to their exhibit or display, Show Management will endeavor to answer them. All booth decorations be flame-proofed. Electrical wiring must conform with the National Electrical Code Safety Rules. If inspection indicates any must exhibitor has neglected to comply with these regulations, or otherwise incurs fire hazard, the right is reserved to cancel all or such part of his exhibit as may be irregular, and effect the removal of same at exhibitor's expense. Exhibitors will not be permitted to store behind their booth background any excess material such as cardboard cartons, literature, etc. If unusual equipment or machinery is to be installed or if appliances that might come under fire codes are to be used the exhibitor should communicate with Show Management for information concerning facilities or regulations. Exhibitors must comply with City and State fire regulations.

8.STORAGE OF PACKING CRATES AND BOXES. Exhibitors will not be permitted to store packing crates and boxes in their booths during the exhibit period, but these, when properly marked, will be stored and returned to the booth by service contractors. It is the exhibitor's responsibility to mark and identify their crates. Crates not properly marked or identified may be destroyed. Show Management assumes no responsibility for the contents of crates or boxes improperly labeled as "empty". Because of the lack of storage facilities, it may be necessary to store empty crates and cartons outside the building. Every effort will be made to protect the crates from the elements, but neither Show Management nor its service contractors will assume any responsibility for damage to them. The removal and return of large crates that cannot be handled by hand trucks will be charged at prevailing rates. Crates, boxes, or other exhibit materials unclaimed by the exhibitor after the Show will be removed at the exhibitor's expense. Exhibitors will be billed by Show Contractors for removal time and materials at prevailing rates.

9.OPERATION OF DISPLAYS. Show Management reserves the right to restrict the operation of, or evict completely, any exhibit which, in its sole opinion, detracts from the general character of the exposition as a whole. This includes, but is not limited to, an exhibit which, because of noise, flashing lights, method of operation, display of unsuitable material, are determined by Show Management to be objectionable to the successful conduct of the exposition as a whole. Use of so-called "barkers" or "pitchmen" is strictly prohibited. All demonstrations or other promotional activities must be confined to the limits of the exhibit space. Sufficient space must be provided within the exhibit space for the comfort and safety of persons watching demonstrations and other promotional activities. Each exhibitor is responsible for keeping the aisles near its exhibit space free of congestion caused by demonstrations or other promotions.

Direct Sales. No retail sales are permitted within the exhibit area at any time, but orders may be taken for future delivery.

Contests, Drawings & Lotteries. All unusual promotional activities must be approved in writing by Show Management no later than 60 days prior to the opening of the exposition.

Literature Distribution. All demonstrations or other activities must be confined to the limits of the exhibitor's booth space. Distribution of circulars may be made only within the space assigned to the exhibitor distributing such materials. No advertising circulars, catalogs, folders, or devices shall be distributed by exhibitors in the aisles, meeting rooms, registration areas, lounges, or grounds of the host facility. Trade publishers are prohibited from soliciting advertising during the Show. Trade publications may be distributed from their booth, but automatic distribution is prohibited.

Live Animals. Live animals are prohibited.

Models. Booth representatives, including models or demonstrators, must be properly and modestly clothed. Excessively revealing attire is prohibited.

Sound. Exhibits which include the operation of musical instruments, radios, sound projection equipment, public address systems or any noisemaking machines must be conducted or arranged so that the noise resulting from the demonstration will not annoy or disturb adjacent exhibitors and their patrons, nor cause the aisles to be blocked. Operators of noisemaking exhibits must secure approval of operating methods before the exhibit opens.

10.SOCIAL ACTIVITIES. Exhibitor agrees to withhold sponsoring hospitality suites/rooms or other functions during official show activities, including exhibit hours, social functions, educational seminars and any other related activity scheduled by Show Management.

LIABILITY AND INSURANCE. The Hotel and the Exhibitor shall each obtain and maintain insurance in amounts sufficient to provide coverage for any liabilities which may reasonably arise out of or result from any activities conducted at the Hotel. Evidence of such insurance shall be provided to the other party at the request of such party.

2.INDEMNIFICATION. To the extent permitted by law, the Exhibitor agrees to protect, indemnify, defend and hold harmless OEIS, The Fairmont Hotel, and their respective employees and agents against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out of or connected with the Exhibitor's exhibit, except that nothing in this indemnification shall require you to indemnify the Hotel or OEIS for that portion of any claim that is finally determined to arise out of the negligence or willful misconduct of the Hotel. Hotel will defend, indemnify and hold harmless the Exhibitor from and against all claims, actions or causes of action, liabilities and costs arising from the errors, negligence or willful misconduct of Hotel's employees or agents in connection with the performance of the obligations hereunder which results in direct physical injury, death or damage to tangible personal property, provided that the Exhibitor gives prompt notice of the claim to Hotel and provides all reasonable assistance therein. Property Damage. Exhibitor shall be responsible for any loss of or damage to property of the other party hereto, including, but not limited to, loss or damage occasioned by theft, fire, smoke, acts of God, public enemy, riot, civil commotion or other insurable casualty, and Exhibitor expressly waives any claim for liability against the other party hereto with respect to any such loss or damage. Accordingly, it shall be the responsibility of Show Management and Exhibitor, respectively, to secure its own insurance or otherwise protect itself and its property against such loss or damage.

13.CARE OF BUILDING AND EQUIPMENT. Exhibitors or their agents shall not injure or deface any part of the exhibit building, the booths, or booth contents or show equipment and décor. When such damage appears, the exhibitor is liable to the owner of the property so damaged.

14.AMERICANS WITH DISABILITIES ACT. Exhibitors acknowledge their responsibilities under the Americans with Disabilities Act (hereinafter "Act") to make their booths accessible to handicapped persons. Exhibitor shall also indemnify and hold harmless Show Management, and facility against cost, expense, liability or damage which may be incident to, arise out of or be caused by Exhibitor's failure to comply with the Act.

15.OTHER REGULATIONS. Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of Show Management. SHOW MANAGEMENT SHALL HAVE FULL POWER TO INTERPRET, AMEND, AND ENFORCE THESE RULES AND REGULATIONS, PROVIDED EXHIBITORS RECEIVE NOTICE OF ANY AMENDMENTS WHEN MADE. EACH EXHIBITOR AND ITS EMPLOYEES AGREES TO ABIDE BY THE FOREGOING RULES AND REGULATIONS AND BY ANY AMENDMENTS OR ADDITIONS THERETO IN CONFORMANCE WITH THE PRECEDING SENTENCE. EXHIBITORS OR THEIR REPRESENTATIVES WHO FAIL TO OBSERVE THESE CONDITIONS OF CONTRACT OR WHO, IN THE OPINION OF SHOW MANAGEMENT, CONDUCT THEMSELVES UNETHICALLY MAY IMMEDIATELY BE DISMISSED FROM THE EXHIBIT AREA WITHOUT REFUND OR OTHER APPEAL.

NAME

DATE

AUTHORIZED SIGNATURE

TITLE

OEIS • 2800 West Higgins Road, Suite 440, Hoffman Estates, IL 60169

P: (888) 548-6347 • F: (847) 885-8393 • E: admin@oisociety.org • www.oisociety.org